Location
Located off of Dupont Circle in Washington, the Carnegie conference center is easily accessible. The Dupont Circle Metro stop is one block away, Union Station is minutes away via cab or Metro, giving access to Amtrak and MARC trains, and four public parking garages are near the main entrance.

The conference center is just 20 minutes away from Reagan National Airport, 45 minutes from Dulles Airport, and 50 minutes from Baltimore-Washington International Airport.

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CARNEGIE ENDOWMENT FOR INTERNATIONAL PEACE
THE GLOBAL THINK TANK

Theater or Auditorium
Banquet or Rounds
Classroom
Hollow Square
U-Shape
Reception

ROOT ROOM
Root ABC 65' x 25' | 1,960 sq. ft.
Root AB 20' x 33' | 660 sq. ft.
Root BC 20' x 33' | 660 sq. ft.
Root A 55 25 20 20 24 40
Root C 45 35 30 20 24 50

CHOATE ROOM
Choate 42' x 24' | 960 sq. ft.
90 92 40 32 26 100 (with foyer)

BUTLER ROOM
Butler 37' 7" x 18' 2" | 686 sq. ft.
60 32 20 20 12 50

SHOTWELL ROOM
Shotwell 15'4" x 27" | 413 sq. ft.
Shotwell is equipped with a fixed board table that cannot be removed. It can accommodate 16 people or fewer and includes space for perimeter seating, basic audiovisual presentations, such as videoconferencing, and space for catering services.

Please visit CarnegieEndowment.org/ConferenceCenter to view photos of our event space.
The conference center at the Carnegie Endowment for International Peace provides a prestigious setting for conferences, press briefings, and receptions. Located just off of Dupont Circle and a few short blocks from the famed Embassy Row, the Carnegie conference center boasts accessibility to a multitude of restaurants, hotels, and the Dupont Circle Metro.

**CONFERENCE CENTER FEATURES**

- Audiovisual services, including WiFi, audio recording, videoconferencing, wireless projection, and press bridge
- Flexible catering options
- Natural light in a majority of the rooms
- ADA compliant
- Centrally located with easy access to the Metro, Embassy Row, hotels, and restaurants