



2015

CARNEGIE INTERNATIONAL NUCLEAR POLICY CONFERENCE

## FREQUENTLY ASKED QUESTIONS

### DETAILS

**What:** The conference will bring together over 800 experts and officials from more than 45 countries and international organizations to discuss emerging trends in deterrence, international security, disarmament, nonproliferation, and nuclear energy.

**When:** Monday, March 23, and Tuesday, March 24, 2015

**Where:** Ronald Reagan Building and International Trade Center, 1300 Pennsylvania Avenue NW, Washington, DC 20004

### Where can I register?

Registration is available at [CarnegieEndowment.org/NPC2015](http://CarnegieEndowment.org/NPC2015).

### What are the registration deadlines?

Advance Registration: January 15, 2015

Regular Registration: March 9, 2015

Online registration will close at 11:59 p.m. on Monday, March 9, 2015. There will be the option to register on-site at an additional cost.

### Are there any group discounts?

Organizations sending ten or more participants to the conference qualify for a 20 percent discount on the entire cost of registration. Please contact [nuclearpolicyconf@linderassociates.com](mailto:nuclearpolicyconf@linderassociates.com) for details.

### What forms of payment are accepted?

Online and on-site registrants may pay by credit card (Visa, American Express, MasterCard, and Discover) or check.

#### Checks should be mailed to:

Nuclear Policy Program

RE: 2015 Carnegie International Nuclear Policy Conference

Carnegie Endowment for International Peace

1779 Massachusetts Avenue NW, Washington, DC 20036

### What is the refund policy?

All cancellation requests must be received by e-mail no later than Monday, March 9, 2015 to receive a refund. A \$25 administrative fee will be subtracted from the refund. If you are unable to participate in the conference, a colleague may attend in your place. E-mail your cancellation request to [nuclearpolicyconf@linderassociates.com](mailto:nuclearpolicyconf@linderassociates.com).

## What documentation will I need to bring with me?

Conference attendees should bring their printed registration confirmation to check-in on arrival. Conference badges will be issued, and they will be required for admittance to the meeting and dining rooms and to receptions. A photo ID is necessary to park in the Ronald Reagan Building and International Trade Center garage.

## How do I get to the Ronald Reagan Building and International Trade Center?

### By Car:

Access to the garage is available via 14th Street (north and south) and 13½ Street (off Pennsylvania Avenue). More details are available [here](#).

### By Metro:

Federal Triangle (orange/blue lines) is connected to the building by a covered passageway. Metro Center (red/orange/blue lines) is located just two blocks away.

More information on parking and public transportation options can be found on the [Ronald Reagan Building and International Trade Center website](#).

Conference attendees should enter through the 14th Street entrance. Registration will be located on the Atrium level nearest to those doors.

## What hotels are near the Ronald Reagan Building and International Trade Center?

Grand Hyatt Washington

1000 H Street NW, Washington, DC 20001

P +1 202 582 1234

[grandwashington.hyatt.com](http://grandwashington.hyatt.com)

JW Marriott Washington, DC

1331 Pennsylvania Avenue NW, Washington, DC 20004

P +1 202 393 2000

[marriott.com](http://marriott.com)

Sofitel Washington DC Lafayette Square

806 15th Street NW, Washington, DC 20005

P + 1 202 730 8800

[sofitel.com](http://sofitel.com)

The Willard InterContinental

1401 Pennsylvania Avenue NW, Washington, DC 20004

P +1 202 628 9100

[washington.intercontinental.com](http://washington.intercontinental.com)

## What opportunities are there for exhibitors and advertisers?

With over 800 experts from around the world, the 2015 Carnegie International Nuclear Policy Conference offers a unique opportunity for organizations to connect with a targeted audience.

### **Exhibitors:**

Organizations purchasing exhibit space will receive:

- complimentary registration for one person
- a six-foot draped table and two chairs
- a black and white, quarter-page ad in the conference program

Space is limited, and tables will be assigned on a first-come, first-served basis.

Additional information, including pricing, is available [here](#).

### **Advertising:**

Advertising space is available in the conference program, which is distributed in print to all attendees and also made available online. A limited number of Atrium banner ads are also available on a first-come, first-served basis. Additional information, including pricing, is available [here](#).

## To whom should I address any other questions?

Please contact [nuclearpolicyconf@linderassociates.com](mailto:nuclearpolicyconf@linderassociates.com) or +1 202 459 0858.